<table>
<thead>
<tr>
<th>TERM ALLOCATION AND LENGTH</th>
<th>UNIT</th>
<th>SUB TOPICS</th>
<th>ASSESSMENT</th>
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</table>
| Term 1 6 weeks             | Exploring the World of Work      | • Employability skills  
• Discourse of the workplace  
• Skills and strategies for work | • Spoken Multimodal report    |
| Term 1 and 2 5 weeks       | Read All About it                | • Investigating Newspapers  
• Newspaper genres  
• Language of Newspapers | • Written Group Newspaper  |
| Term 2 5 weeks             | You, The Expert                  | • Procedural texts  
• Presentation skills  
• The language of presentations | • Spoken Procedural presentation |
| Term 2 and 3 6 weeks       | Urban Myths                      | • The genres of short stories  
• Storytelling skills  
• The structure of short stories | • Spoken Storytelling presentation |
| Term 3 5 weeks             | Getting that job                 | • Resumes  
• Cover letters  
• Interviews  
• Job research  
• Structure of job applications | • Written job application     |
| Term 3 and 4 6 weeks       | Films and Flicks                 | • Different elements of film  
• Analysis of film techniques  
• Structure of Film reviews | • Written Film Review         |